MERRIMAC STATE SCHOOL
2 Boowaggan Road,
Merrimac Qld 4226
CRICOS Provider No. 00608A
Ph: (07)5569 1555
www.merrimacss.eq.edu.au

Enrolment Agreement – Merrimac State School

This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled at Merrimac State School.

Student Responsibilities:

- attend school regularly, on time, ready to learn and take part in school activities
- act at all times with respect and show tolerance towards other students and staff
- ensure personal use of social networking applications reflects positively on members of the school community
- work hard and comply with requests or directions from the teacher and principal
- abide by school rules, meet homework requirements and wear school's uniform
- respect the school environment
- abide by the Student Code of Conduct policy

Parent Responsibilities:

- ensure your child attends school on every school day that they are fit to do so.
- attend meetings organised for parents
- read and act in accordance with the information contained in school newsletters and other school communications
- ensure personal use of social networking applications reflects positively on members of the school community
- support the authority and discipline of the school thus enabling the child to achieve maturity, self discipline and self control
- advise the school if there are any problems that may affect my child's ability to learn
- inform school of student absences and reasons for absences in a timely manner
- treat school staff with respect and tolerance
- ensure students have the material and equipment necessary to fully participate in learning opportunities
- support the fundraising ventures of the school and the coordinators of these events
- settle accounts in a timely manner or make arrangements for a payment schedule with the school office
- advise the school if your child contracts a contagious medical condition
- abide by school's instructions regarding access to school grounds before, during and after school hours
- advise Principal if your student is in the care of the State
- keep school informed of any changes to student's details, such as student's home address and phone number.

School Responsibilities:

- develop each individual student's talent as fully as possible
- communicate significant aspects about the school through appropriate media eg newsletters, letters, website, QParents app
- inform parents and carers regularly about how their children are progressing
- inform students, parents and carers about what the teachers aim to teach the students each term
- teach effectively and to set the highest standards in work and behaviour
- take reasonable steps to ensure the safety, happiness and self-confidence of all students
- be open and welcoming at all reasonable times
- offer opportunities for parents and carers involvement in the school community
- clearly articulate the school's expectations regarding the responsible behaviour plan and the school's dress code
- ensure parents and carers are aware of the school's record-keeping including transfer management
- set, mark and monitor homework regularly in keeping with the school's homework policy
- contact parents and carers promptly when concerned about the child's school work, behaviour, attendance or punctuality
- deal with complaints in an open, fair and transparent manner
- consult parents on any major issues affecting students
- treat students and parents with respect and tolerance

I accept the responsibilities outlined above and recognise the rules and regulations of the Merrimac State School as stated in the school policies that have been provided to me as follows:

- Consent to use Copyright Material, Image, Recording or Name
- School charges and voluntary contributions
- Student usage of internet
- Handbook containing
  - o Student Uniform expectations
  - o Homework expectations
  - o Absences
  - o School Excursions

I acknowledge that information about the school's current programs and services has been explained to me.

Student Signature: Parent/Carer Signature: On behalf of Merrimac SS

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Date